

MERCHANT POLICIES

at Four Quarters Farm

We are pleased to provide these Merchants' Policies at Four Quarters.

At Four Quarters, the number of Merchants on site is based upon our projected site attendance, with a ratio of 1 merchant to 20 people on site. Our Merchants report satisfaction with the results of this ratio balance in providing them with an interested buying public. It does mean that late merchanting applications may be refused in order to maintain this ratio,

We continue to select Merchants providing a diverse product line and will limit the number of merchants on site, as well as the number of merchants selling similar product lines to insure that merchants have a profitable marketing environment. (Few appreciate 10 drum merchants at a drum festival, especially the drum merchants!)

This policy insures that professional merchants can do their best at Four Quarters.

Please Note: YOU MUST PRE-REGISTER AND PROVIDE PAYMENT FOR ALL FESTIVALS YOU WISH TO ATTEND. Email and telephone calls will not confirm your registration.

GENERAL MERCHANT POLICIES

- * Merchants will be asked to refrain from selling during Large Public Ceremony.
- * Merchants are requested to arrive by the evening before opening day, and MUST arrive by 12:00 noon of Opening Day. Late arrivals may be refused setup until the following morning or may be refused setup and have their fees returned; at the discretion of the Merchant Co-ordinator.
- * Merchants may not break down before Closing Ceremony, usually noon of closing day. Merchants intending to stay overnight after closing need to inform the Merchant Co-ordinator. Merchants desiring camp services after closing (showers, power and the like) must make arrangements with the Merchants Co-ordinator.
- * Body painting on persons under age 18 is limited to hands and face only. Hands are defined as the part of the body on the arms below the elbow. Face refers to the head from the chin up. Body painting of minors must all be done with the minor's parent or legal guardian present during the entire process. Legal proof of age is required for any person being body painted in any location other than hands and face.
 - !! Parental permission does not waive this rule, and any body painter (or parent) not complying with this regulation may be expelled with no prior warning. !!
- * Merchants must be pre-registered for events they wish to attend.
- * The sale of paraphernalia is prohibited by law, and much worse by us.
- * All Merchant tents and pavilions must be staked and secured.
- * Merchants are requested to maintain regular and reasonable business hours. We suggest 10:00 a.m. to 8:00 p.m.
- * Merchants should display a courteous and professional attitude while on site. Failure to maintain a professional demeanor may result in your being asked to leave the site.
- * Private generators are not allowed during the festival.
- * The Church's policy of no alcohol in original containers applies particularly to Merchant booths. This policy is aggressively enforced.

Note: If you are a merchant who is physically disabled, possessing a State-issued Handicapped Placard, we will provide parking in the High Meadow in a designated area, YOUR FORM MUST INCLUDE THIS INFORMATION!

MERCHANT JURY PROCESS

- * First time Merchant applications must include pictures of the goods sold and booth setup. Please include a brief description of your business and its history for the jurying process. This goods and booth information is only required with your first application. Jurying is a one time process. Once accepted as a Merchant you need only submit a completed application for any future events you wish to Merchant at.
- * Quality of product and display meeting professional standards is most important.
- * Merchants will be selected who support a diverse product line to our attendees.
- * Merchants will be juried by category and we limit the number of Merchants selling into a

given category at a given event. i.e. We may have five approved drum merchants but will limit the total number of drum merchants reflecting the attendance of the event.

* Acceptance as a Four Quarters Merchant does not guarantee booth space in your category. Acceptance is by pre-registration, pre-paid, first come, first served.

ARRIVAL AND VEHICLE POLICY

As Four Quarters is a natural site, and considering our efforts to preserve its magical feel, automobiles are not welcome. With the exception of vehicles registered as part of a booth set-up, vehicles are allowed in the High Meadow only long enough to offload gear -- and then must be returned to Main Parking. This must be done in a timely manner, as soon as possible, so as to allow for other traffic, and to ensure SAFETY.

Further, the marked area under the pine trees in the west end of the merchants area is permanently prohibited to vehicles. Most booths in this area are a short 50 foot walk from vehicle access. Your understanding and cooperation are very important -- and greatly appreciated.

* Unless you have registered your vehicle as part of your set up, you must offload your gear and return your vehicle to parking within two hours of check-in with the on-site Merchant' Coordinator.

* Absolutely no RV's, van-fronted vehicles with RV bodies, or vehicles over 16 feet in length will be permitted as part of the main Merchants' Village. You may have a vehicle, or trailer, but not both. There are a strictly limited number of spaces to accommodate these vehicles.

* You may pre-register a vehicle as part of your Merchant set-up. Vehicle spaces are limited. If your vehicle is registered as part of your set-up, you must arrive the day before the event opens. (You will not be allowed to drive into the Merchants area after opening)

Important: In order for your vehicle to be registered as part of your set-up, the vehicle MUST remain within your frontage, and serve as an integral part of your set-up, COVERED. The vehicle must not be moved, for to do so would require that the entire set-up be dismantled. Please note that having a vehicle as a part of your booth greatly limits your choice of location. Many parts of the Meadow are very fragile and susceptible to damage from vehicles. Our goal is to protect the Land, and we are sure that is your goal.

* If you arrive after 12:00 Noon on Opening Day, we may elect to deny you the privilege of setting up in the Merchants' Village or require that you wait until the following morning to set up. Absolutely No vehicles may be unloaded in the Meadow after dark, during Ceremony, or in heavy, inclement weather. If you require special arrangements, please call ahead.

* You may feel free to arrive a day or two before an event at no additional charge.

Special Vehicle Provisions:

* The marked area under the pine trees in the west end of the merchants area is permanently prohibited to vehicles

* Vans, pick-up trucks, detached trailers, and other wheeled-objects under 16 feet in length are considered as vehicles, and are allowed as outlined above;

* RV's, vehicles over 16 feet in length, and van-fronted vehicles with RV-styled bodies will be confined to the East end of the High Meadow.

* There a very limited number of booths that will be able to accommodate vehicles, and they will be filled on a first-come, first-served basis.

Security

We do have Security, but you are specifically, and entirely, responsible for the security of your goods and products, as well as the ability of your own booth to withstand the Weather.

REGISTRATION / BOOTH ASSIGNMENT:

WHEN YOU ARRIVE ON SITE, PLEASE STOP IN AT REGISTRATION.

AFTER REGISTRATION, CHECK IN WITH OUR ON-SITE MERCHANT COORDINATOR FOR YOUR BOOTH ASSIGNMENT.

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If you require additional pre-festival information, contact our pre-site Merchant's Coordinator at:
Four Quarters Interfaith Sanctuary of EarthReligion
190 Walker Lane Artemas, PA 17211

(814) 784-3075 (fax) 3999 megalith@4qf.org

Four Quarters Farm

Merchants Application Updated 2004

Please remember: This is a Juryed Show. New Merchants must submit pictures and descriptions of goods and booth with their application. Existing Merchants need not resubmit pictures and descriptions. This will hasten the jurying process and earn our thanks.

Your Business

Name: _____

Your Legal

Name: _____

DBA

Name: _____

Your Address:

City:

State:

Zip:

Home

Email

Tele: _____ Web _____

Please describe your merchandise and service: (if first time please include photos)

Please describe your booth with full dimensions: (if first time please include photos)

We recommend merchants registration and payment of registration fees at least 30 days before the event.

Merchant Booth Fees:

\$55 4QF Members; for a 20x15 booth with no vehicle as part of your set-up.

\$70 Non Members for a 20x15 booth with no vehicle as part of your set-up.

\$90 for a 20x15 booth with a vehicle as part of your set-up. (Members and NonMembers)

\$90 for a 30x 20 with no vehicle as part of your set-up. (Members and NonMembers)

\$110 for a 30x20 booth with a vehicle as part of your set-up. (Members and NonMembers)

\$20 for power / 5 peak-amp at 120v/ 3 day weekend.

\$30 for power / 5 peak-amp at 120v/for 5 day and longer events.

Power after official close must be arranged with the Merchants Co-ordinator.s

The Event(s) that I am applying for:

The Booth that I am applying for:

I enclose my personal and my booth registration check, payable to Four Quarters, in the sum of \$_____

I certify that I have read, understand, and agree to abide by the Policies of Four Quarters Interfaith Sanctuary and Four Quarters Farm in submitting this Merchants Registration Application.

SIGNATURE: _____

DATE: _____

Four Quarters Interfaith Sanctuary of EarthReligion
190 Walker Lane, Artemis, PA 17211
(814) 784-3075 Fax: 3999 ·
megalith@4qf.org · www.4qf.org